



SECURE PROFESSIONAL E-MARKETING MAIL  
LIST CAMPAIGN BROCHURE IDENTITY INVOIC  
ACCOUNTING MANAGEMENT FRONT DESK R  
TION INTERNATIONAL BADGES LISTS CREATI  
TECHNICAL SEMINAR DIGITAL SPONSORS RE  
TIONS EXPERIENCED EXHIBITION MULTI-LING  
EMAIL REGISTRATION SUPPORT ORGANISING  
PARTNER TOOLS SCIENTIFIC WORKSHOP QU  
DETAILS NETWORKING SERVICES BADGES IN  
NATIONAL TEAM BROCHURE E-MARKETING S  
CONFERENCE FRONT DESK SEMINAR RELATI  
SUPPORT ACCOUNTING MAILING LIST EVENT  
IDENTITY EVENTS SERVICES REGISTRATION  
RENCE SECURE PROFESSIONAL E-MARKETIN  
MAILING LIST CAMPAIGN BROCHURE IDENTI  
INVOICING & ACCOUNTING MANAGEMENT F  
FRONT DESK RECEPTION INTERNATIONAL BADGES L  
CREATION TECHNICAL SEMINAR DIGITAL SPO  
RELATIONS EXPERIENCED EXHIBITION MULTI  
GOAL EMAIL REGISTRATION SUPPORT ORGA  
TEAM PARTNER TOOLS SCIENTIFIC WORKSHO  
QUALIFIED DETAILS NETWORKING SERVICES

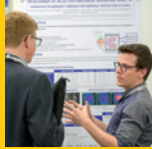
# ORGANISING A CONFERENCE OR SEMINAR IN THE NEAR FUTURE?

[www.fsr.com](http://www.fsr.com)





# FSRM: AN EXPERIENCED EVENT TEAM



You may know the FSRM for our continuing education courses... but what you may not know about us is that we are a highly experienced and dependable partner for conference and seminar organisation.

The FSRM has an experienced team and the right tools for organising tailor-made events such as scientific congresses, conferences and seminars. Whether you have a 1-day workshop for 30 persons, or a 1-week international conference for 1000, let our qualified team take care of the logistic details – so you can focus on the conference content and networking.

## EXAMPLES OF FSRM EVENTS SERVICES

- Registration & secure on-line payment.
- Professional website, adapted to the event (CMS available as option).
- E-marketing – mailing list and campaign management.
- Brochure & Identity creation.
- Invoicing & accounting.
- Management of visa applications (invitation letters).
- Front desk/reception/badges/lists.
- Creation of the technical program/reception of abstracts.
- Printed and digital program.
- Management of proceedings (printed and digital).
- Search for sponsors.
- Management of exhibition.
- Multi-lingual telephone, email and registration desk support.
- ...

**CONTACT:** [events@fsrm.ch](mailto:events@fsrm.ch)

ORGANISATION AND  
MANAGEMENT – EVENTS



## RECENT EVENTS

<a href="http://www.mam2020.ch">www.mam2020.ch</a>	90 participants
<a href="http://www.mne2014.org">www.mne2014.org</a>	850 participants
<a href="http://www.efff-2014.ch">www.efff-2014.ch</a>	450 participants
<a href="http://enc2017.eu">enc2017.eu</a>	300 participants
<a href="http://www.isam.org/congresses">www.isam.org/congresses</a>	300 participants
<a href="http://journeeindustrie.epfl.ch">journeeindustrie.epfl.ch</a>	600 participants
<a href="http://www.swiss-eprint.ch">www.swiss-eprint.ch</a>	125 participants
<a href="http://www.swissnanoconvention.ch">www.swissnanoconvention.ch</a>	400 participants
+ dozens of 1-2 day seminars and workshops (Micronarc, ION-CH, Swiss MNT Network ...)	

## A FEW OF OUR IMPORTANT REFERENCES

- EPFL** Prof. Juergen Brugger, Dr. Danick Briand, Prof. Guillermo Villanueva, Prof. Bertrand Merminod, Dr. Sebastian Gautsch.
- CSEM** Dr. Michel Despont, Dr. Steve Lecomte, Dr. Georges Kotrotsios, Dr. Harry Heinzemann, Prof. Nico de Rooij.
- UNIVERSITY OF NEUCHÂTEL**  
Prof. Gaetano Miletì, Dr. Stéphane Schilt.
- ADOLPHE MERKLE INSTITUTE, UNIVERSITY OF FRIBOURG**  
Prof. Barbara Rothen-Rutishauser
- IPRINT INSTITUTE, HES-SO//FR** Prof. Fritz Bircher



**SWISS FOUNDATION  
FOR RESEARCH IN MICROTECHNOLOGY**

Ruelle DuPeyrou 4 · cp 2353 · CH 2001 Neuchâtel  
Tel. +41 32 720 09 00 · [www.fsrm.ch/events](http://www.fsrm.ch/events)  
[events@fsrm.ch](mailto:events@fsrm.ch)